

WARREN COUNTY COMMISSIONERS MEETING
MONDAY AUGUST 16, 2021

The Warren County Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Ben Dispennett and Shawn Grady, LEDO; Rodney Hawk and Marty Kutsenkow, West Lebanon Town.
Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Matt Herndon, Highway Supervisor; Jenny Hobough, Highway Office Manager; Jill Wilson, Human Resource Director; Randy Haddock, Surveyor; John Kuiper, Zoning Director; Ethan Foxworthy, Council; Rusty Hart, Sheriff; Cori Herndon, Deputy Auditor; Charity Perigo, Deputy Auditor.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Weston-Hubner requested to add new County Website, Constellation/Center Point, West Lebanon Generator/ARP. Craig Greenwood made a motion to approve the amended agenda with a second from Adam Hanthorne, all voted in favor.
 - b. Adam Hanthorne made a motion to approve the August 2, 2021 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Adam Hanthorne made a motion to approve the August 2, 2021 through August 16, 2021 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - d. Adam Hanthorne made a motion to approve the payroll August 6, 2021 with a second from Craig Greenwood, all voted in favor.
 - e. Highway – Herndon stated ditching has been completed around the campground and is ready for paving. Buffalo Hill Road was discussed which has a status of temporarily closed. Landowners are working together.
 - f. 2022 Commissioner Meeting Dates – Adam Hanthorne made a motion to approve the 2022 Commissioner Meeting dates with a second from Craig Greenwood, all in favor.
 - g. West Lebanon Generator/ARP – Kutsenkow explained West Lebanon is in need of adding 3 backup generators. The town is using ARP funds to purchase but does not have enough funds to cover 3 diesel generators. The Town is asking the County to purchase 1 generator for \$34320. The total is \$107,930 not including installation. The repairs and maintenance will be done by Evapar. Clay Andrews made a motion to approve \$34,320 paid from Jordan Creek Wind Farm Expense Fund with a second from Adam Hanthorne, all voted in favor.
 - h. New County Website – Cori Herndon explained the current website issues and presented a quote from Revize in the amount of \$11,500. Herndon explained Revize works only with local governments and showed examples of website created by Revize. Tabled until next meeting.
 - i. Constellation/Center Point – Charity Perigo explained the gas cost over the last 6 months from both Constellation and Center Point. Constellation contract was signed in 2013 for purchasing. Perigo explained the Center Point rates and service. Centre Point will push, purchase and distribute with no extra fee. Clay Andrews made a motion to end the contract with Constellation effective Sept 30th with a second Adam Hanthorne, all voted in favor.
4. Old Business:
 - a. Unsafe Building Order/Property Maintenance Update – Kuiper explained the UBO for Mabry, building was removed as promised by end of July but still in need of cleaning. Clay Andrews made a motion to extend the Mabry UBO for 30 days with a second from Adam Hanthorne, all voted in favor. Kuiper explained the UBO for Smith (sold to Hunter) and presented pictures of the Greenhill Parcel of which the owner is in the process of cleaning. Clay Andrews made a motion to extend the Smith/Hunter UBO for 60 days with a second from Adam Hanthorne, all voted in favor. Kuiper explained the Property Maintenance for McGlade. There has not much cleanup done. A letter was served 7-9-21 with a 30-day notice. Barce explained the options. The options were discussed and Kuiper will reach out to McGlade and place a dumpster. Clay Andrews made a motion to provide a dumpster and after 7 days if not cleaned up per Maintenance Code, Kuiper will then have the property cleaned up and McGlade will pay cleanup costs with a second from Adam Hanthorne, all voted in favor. Kuiper discussed when UBO demolitions are happening in the County, neighbors should be notified. Kuiper will get dumpster and contact McGlade.
 - b. NTIA Grant – Clay Andrews made a motion for Ridge Wireless to apply for NTIA grant on behalf of Warren County with a second from Adam Hanthorne, all voted in favor.
 - c. Rainsville Alley Issue – Adam will be going out this week, table until meeting.
 - d. READI Grant – Dispennett explained the grant deadline for submission is Friday and will present information as it is received.
 - e. Courtroom/Courthouse Repairs – Greenwood explained the repair process currently. Invoice was presented from Bulley and Andrews with a partial in the amount of \$74,058.92 with \$52,193.12 remaining of the contract. Greenwood has been overseeing the project. Craig Greenwood made a motion to pay Bulley and Andrews from Cumulative Capital Development with a second from Clay Andrews, all voted in favor. Greenwood explained a quote from Bulley & Andrews for additional cleanup work on the courthouse. Craig Greenwood made a motion to approve the additional \$6000 Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor. Greenwood presented quotes from Hall Electric (lightening and electric) \$9550, Bouma and Betten (new ceiling tile) \$3,540; Perfection Painting (inside of entire courthouse) \$55,705. Craig Greenwood made a motion to approve all 3 quotes to be paid from Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor.
 - f. Zoning Code/Employee Handbook – Barce explained the Plan Commission is scheduled to meet in September then Commissioners can approve. Tabled until after next APC meeting. Employee Handbook is in process.
 - g. New Extension Building Repair – Hanthorne explained the issue with the flooring and options being explored. Hanthorne will have a report at next meeting.
5. Elected Official/Department Head Comments:

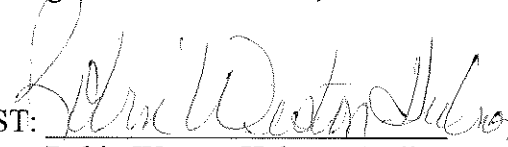
- a. ~~Rusty Hart, Sheriff – Hart explained the issue with the phone system, generator, battery backup. When power went out the phone system is down and all doors lock. Hanthorne is calling Houston electric to try to get UPS, generator. Hart stated Fountain Co is looking at a new EMA, E911, Dispatch building.~~
- b. Right of Way permits for broadband infrastructure was discussed. Tabled until next meeting.
- c. Jill Wilson, HR Director – Wilson discussed the insurance and wellness plan, open enrollment.
- d. Press Release – Hanthorne read the Press Release Statement from Warren County Commissioners concerning the pandemic. Adam Hanthorne made a motion to approve the Press Release Statement with a second from Clay Andrews, all voted in favor.

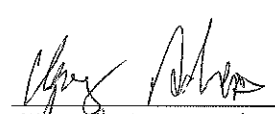
6. Public Comment:


Next Commissioner meeting September 7, 2021 @ 8:30 a.m.


There being no further business, Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


Clay Andrews


Adam Hanthorne


David Craig Greenwood